

DFA - Syllabus

(Diploma in Financial Accounting)

Duration: 6 Months

Fees: ` 8000/

Free:- Notes, Notebook, Pen, ID, Syllabus, Project work.

1. **Free BCC** (Basic Computer Concept)

2Months

Fees: `2000/-

2. Accounting Concept & Fundamental

3. Tally.ERP9 With GST (Financial Accounting)

4. GST Billing (IGST, CGST,SGST,UTGST,CESS)

5. Inventory In Tally

6. Taxation in Tally (GST, TDS)

7. Banking (BRS, NEFT, RTGS)

8. Payroll (Salary Sheet)

- Profit & loss A/c
- Balance Sheet etc....

9. Internet Banking

10. E-commerce

11. Printing, Scanning

12. Practical Assignment

13. English Spoken



*** Project Work/ Viva ***

*** Interview Training ***